

Texas Mold Assessors and Remediators Association
Board Meeting on January 11, 2022

Summary of Minutes

President Mike Marshall called the Board Meeting of Texas Mold Assessors and Remediators Association to order at 4:10 pm, January 11, 2022 via video conferencing.

President Mike Marshall opening remarks to welcome all.

President Mike Marshall took roll call. Members present were Sara Kulzer, Jason Adams, Brandon Bowles, Linda Lauver and Bob Culley. Member arriving after roll call was Blake Howard. A quorum was confirmed to be in effect.

President Mike Marshall moved to agenda item C for Treasurer Report.

- Monthly accounts confirmed and upcoming bills discussed

President Mike Marshall moved to agenda item D for Old Business.

- A. Arnold Public Affairs Update – Delayed engaging Arnold Public Affairs. Mike spoke to Arnold in regard to if we would miss any opportunities if we waited till new year which there was no apparent crucial opportunity so Mike made executive decision to delay. Mike to reach out this month to formalize agreement.
- B. Letter for Insurance Commission Update – Dana Brown was not in attendance. Please send email to update Board at earliest convenience

President Mike Marshall moved to agenda item C for New Business.

- A. Board Position
 - a. Doug Shotwell has resigned from Board effect December 2021 due to health reasons. Doug will be available if we need assistance but he is unable to commit to Board at this time.
 - b. Sara Kulzer proposed to remove from Board and make Secretary by volunteer position as there are 2 representatives from same company on Board. Mike Marshall confirmed that Secretary is an Executive Member position according to our bylaws and that we have no regulations regarding multiple members from same company in bylaws. Board Members discussed proposal and rejected it.
- B. Vendor Sponsorship
 - a. Mike Marshall to confirm with EmLab P&K the invoicing procedure they require for sponsorship. Sara to create invoice.
 - b. Sara to revamp the original proposed Sponsorship sheet created to update current position and offerings. This is to be distributed to all Board Members to contact vendors and suppliers to fill vacant sponsorship spots. Linda Lauver has confirmed she will be contacting SEEML and Brandon Bowles confirmed his contact with Aramsco.

C. Other New Business –

- a. Board of Directors vote – rescheduled from Q4 meeting.
 - i. Mike Marshall nominated Brandon Bowles, Jason Adams, Linda Lauver, Bob Culley, Dana Brown, Sara Kulzer and Blake Howard to be re-elected to the Board of Directors
 - ii. Sara Kulzer nominated Mike Marshall to be re-elected to the Board of Directors
 - iii. Bob Culley 2nd both nominations
 - 1. Vote unanimous for nominated members
 - iv. Board Officer Nominations
 - 1. Mike Marshal nominated Jason Adams for President and Sara Kuzler for Secretary – 2nd by Bob Culley
 - 2. Linda Lauver nominated Brandon Bowles for Vice President – 2nd by Mike Marshall
 - 3. Sara Kulzer nominated Mike Marshall as Treasurer – 2nd by Bob Culley
 - a. Vote unanimous approval of Office nominations
- b. 2023-2025 Board of Directors confirmed
 - i. President – Jason Adams
 - ii. Vice President – Brandon Bowles
 - iii. Treasurer – Mike Marshall
 - iv. Secretary – Sara Kulzer
 - v. Members at Large – Linda Lauver, Bob Culley, Blake Howard, Dana Brown
- c. New Board Member Nomination – Mike Marshall proposed Doug Stein with P&K labs as a new member of Board of Directors
 - i. Need Doug to join as member first then proposal can be made

Action Reports

F. Board Member Responsibilities - Reporting to TDLR

- a. Bob Culley, Katie Vrana, Linda Lauver, Mike Marshall and Blake Howard have all submitted various complaints to TDLR
 - 1. TDLR responses taking months with standardized letter that they are reviewing the case
 - 2. Multiple complaints dismissed as the person doing the action is not licensed so TDLR no longer looking into the complaint
- b. Board discussed what actions we can take to create issue where TDLR take notice of complaints.
 - 1. Proposed ideas
 - a. All complaints submitted then copied to TMARA and TMARA send in another complaint on behalf of the association as a whole.

- b. Complaints listed on website or forum as a ‘public warning’ provided it does not create a slander or other litigious fraction against association
- G. Membership Update
 - a. New Members – Jason Adams proposed writing welcome letter to issue to new members when they join
 - b. Analysis of Website
 - a. Sara to work on issuing newsletters after board meetings (4xyear). Each Board Member committed to supporting with short article to issue in newsletters
- H. Code of Conduct/Ethics Statement
 - a. Jason Adams to confirm final statement and present prior to next board meeting for final vote
- I. Forums
 - a. Mike Marshall to be taking a lead to update topics and asked Board members to create discussion topics each month to generate traffic
- J. TDLR Update
 - a. No update has been received from Rick Garza or TDLR. Mike to reach out to Rick to discuss.
- K. TDI Update – request email from Dana Brown (absent)
- L. Confirmation of Board Meeting – April 5, 2023 at 4:00 pm via Google Meet

President Mike Marshall moved to agenda item M for Adjournment.

- Mike Marshall made a motion to adjourn meeting and
- Bob Culley seconded the motion.
 - Mike Marshall adjourned meeting at 5:10 pm.